

WINDHAM CENTRAL SUPERVISORY UNION

Supervisory Union Board Bylaws

Executive Committee

Membership: The WCSU Executive Committee will be comprised of the elected Chairperson, Vice Chairperson, and Clerk of the WCSU (Windham Central Supervisory Union) Board; and one member from each of the member school districts who is also a member of the WCSU board. While the practice is discouraged, a school district's board's representative to the WCSU Board may serve as an alternate on the WCSU Executive Committee as long as this does not undermine the Executive Committee's efficient functioning.

Officers: Officers of the WCSU Board shall serve as officers of the Executive Committee, in the same corresponding capacities.

Meetings: The Executive Committee shall meet upon the call of the Chairperson, one (1) or more times per year. All meetings are open, except when meeting in executive session, in accordance with applicable Vermont Statutes and Open Meeting Law.

Quorum: A majority of the Executive Committee representing at least 6 of the member Boards shall be present in order to constitute a quorum for the transaction of business.

Voting: All Supervisory Union business conducted at Executive Committee meetings shall be determined by a majority vote consisting of one (1) vote per Board, provided that a quorum is present. Each Board shall be allowed only one (1) vote.

Authority: The Executive Committee shall have authority to act on behalf of the WCSU Board on any matters specifically designated to it by the WCSU Board as described in 16 V.S.A. 264(b). On all other matters, it may advise the Chairperson, the Superintendent, and the WCSU Board. Decisions of the Executive Committee are binding on the WCSU Board only on matters defined in the section **Powers and Duties** as defined below and other matters specifically defined by the WCSU Board. All other decisions are binding only upon ratification by the WCSU Board.

Powers and Duties: The Executive Committee is delegated to:

1. Approve a draft WCSU budget to be recommended to the full WCSU Board;
2. Handle general WCSU personnel issues as brought forward by the Superintendent;
3. Negotiate and renew contract for the Superintendent and confirm the hire of all other licensed WCSU employees;
4. Conduct the evaluation of the Superintendent
5. Conduct search for and recommend a candidate or candidates for Superintendent to the WCSU Board;
6. Hire consultants;

7. Employ attorneys;
8. Authorize and approve settlements in litigation;
9. Appoint a Local Standards Board member for a period of three (3) years;
10. Act on any other matter on behalf of the WCSU Board in urgent or emergency situations, when action is necessary for the best interest of the WCSU, and a quorum of the full WCSU Board cannot be gathered for a meeting.

Adopted: 3-27-13