

TOWN OF STRATTON
SCHOOL DISTRICT

DETERMINATION OF RESIDENCY
POLICY and PROCEDURES

Stratton School Board

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**STRATTON SCHOOL DISTRICT – POLICY
VERIFICATION OF STUDENT RESIDENCY**

F13

**Warned: 7-26-10
Adopted: 1-3-13**

The Stratton School Board is responsible for the education of pupils who are residents in the Stratton School District. The Board has a responsibility to the taxpayers of this District to be assured that the District is only educating those pupils whose parents, legal guardians or custodians are legal residents of the District or who meet the statutory exceptions to the residency requirements. Accordingly, the District may, consistent with state statute, deny tuition for pupils who are not legal residents of the District.

In order to determine whether a pupil is a legal resident as defined by Vermont law, the District must require proof of residency as described below, and completion of the “Affidavit Concerning Residence”.

Parents, legal guardians, and custodians of pupils and emancipated minors enrolling in the Stratton School District schools for the first time, re-enrolling after withdrawal, or whose residence is being questioned, **must** supply to the Stratton School Board the following as proof of residency.

1. A current tax bill or a current mortgage papers/closing statement showing a Stratton address and the name of the parent, legal guardian or custodian, or a notarized letter or formal lease showing the name, address, and telephone number of the landlord, Stratton address and name of lessee.
2. A valid Vermont driver’s license with a Stratton address, or a valid Vermont identification card with a Stratton address.
3. A current utility bill in the name of the parent(s)/guardian/custodian.
4. A recent bank statement. (Within the last two months)
5. Packing slip (or copy) showing name and physical address i.e. UPS, FED EX, USPS

At the discretion of the Stratton School District other documents may be requested to show adequate evidence of Stratton residency, these may include, but not be limited to, the following:

6. Valid Vermont vehicle registration card.
7. Valid automobile insurance card with address.
8. Current place of employment
9. Most recent pay stub.

If the student resides in Stratton with a legal guardian the guardian must provide the following:

- a. Court document granting legal custody and control of the pupil to the non-parent and
- b. Above cited proofs of residency.

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If the student resides in Stratton in a foster home through a licensed state agency placement, the foster parent or custodian must provide the following:

- a. Documentation of the placement.
- b. Above cited proofs of residency

If the pupil resides in Stratton as an emancipated minor, the minor must provide the above cited proofs of residency. The natural parent or legal guardian, and the emancipated minor must complete an Affidavit Concerning Pupil Residence.

Please provide to the school district the appropriate above stated documents and, a completed Affidavit Concerning Pupil Residence within thirty (30) days of receipt. Failure to timely provide the school district with the appropriate documents and the completed attached Affidavit will result in your being billed for tuition.

It is required that in the event of changes to any information that you have provided within the Residency Application, you shall contact the Stratton Town Office as soon as possible at (802) 896-6184 to provide the Town with the current information.

Please note: THE AFFIDAVIT CONCERNING PUPIL RESIDENCE REQUIRES A NOTARIZED SIGNATURE WITH A NOTARIZED SEAL.

This (these) document(s), and where appropriate your testimony, will be reviewed by the Stratton School Board and a decision will be made as to whether the responses comply with the laws of the State of Vermont as they relate to establishing residency for school attendance purposes. The Stratton School Board will only authorize the payment of tuition after final approval of residency.

The Stratton School Board is responsible only for educational services provided on or after residency has been approved.

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Answers to the following inquiries are necessary in determining residency for school attendance

IF YOU MAKE AN ANSWER, WHICH YOU KNOW IS FALSE, YOU CAN BE CRIMINALLY PROSECUTED, RECEIVE JAIL TIME AND/OR FINED UP TO \$10,000. SEE 13V.S.A § 3016, FALSE CLAIM.

I, _____ first being duly sworn, depose and say:

General Information:

1. Name of all pupil(s), current school and grade enrolled in:
 - a. _____ Birth Date _____
 - b. _____ Birth Date _____
 - c. _____ Birth Date _____
 - d. _____ Birth Date _____
 - e. _____ Birth Date _____

Please include all children, even if not yet attending school.

2. Address where pupil(s) presently lives: _____
3. Name of Mother: _____
4. Mother's physical address: _____
5. Mother's mailing address: _____
6. Home Number: _____ Work Number: _____
7. Cell Number: _____ Email _____
8. Is this a continuous, regular and adequate residence: _____
9. Is this the Mother's primary nighttime residence: _____
10. Name of Father: _____
11. Father's physical address: _____
12. Father's mailing address: _____
13. Home Number: _____ Work Number: _____
14. Cell Number: _____ Email _____
15. Is this a continuous, regular and adequate residence: _____
16. Is this the Father's primary nighttime residence: _____
17. Has the pupil's residence within the school district been established solely for the purpose of attending the schools thereof _____
18. Are the parents divorced: _____
19. If #18 is yes, which parent does the pupil live with: _____
If the pupil lives with someone other the parent(s) please complete #20-29
20. Name of person(s) with whom the pupil lives _____
21. Physical Address : _____
Mailing Address: _____
22. Work Number: _____ Home Number: _____
23. Cell Number: _____ Email: _____
24. Relationship of each said person(s) to the pupil: _____
25. Why is the pupil living with said person(s): _____
26. On what date did the pupil move in with this person(s): _____
27. Is the person(s) with whom the pupil is staying paid any money for food, housing or for keeping the pupil: _____

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28. For how long is the arrangement with the person(s) with whom the pupil is staying: _____

29. Has the person(s) with whom the pupil lives become legal guardian of the pupil: _____

If at any time the Stratton School Board has reason to believe that the conditions of residency have change, it has the right to request up-to-date information/proof of residency of the parties in question.

The foregoing facts are sworn in order to induce the School District to enroll the pupil in the schools servicing the Town of Stratton.

I certify that the student's residence within the Town of Stratton has not been established solely for the purpose of attending the schools thereof.

I certify that I understand the residency requirements and that I know the penalty for fraudulent registration.

My signature below indicates that if, after further investigation, any of the above information included in the questionnaire is fraudulent, the pupil may no longer receive paid tuition from the Town of Stratton. Further, I understand that I will be billed for tuition at the current daily rate from the first day of attendance through the last day of attendance and I agree to pay such bill. Finally, I understand that I may be subject to CRIMINAL prosecution if I have knowingly answered any of the above questions falsely.

The foregoing statements made by me are true and correct.

Dated at Stratton, Vermont this _____ day of _____, 2_____.

*Signature _____ Printed Name _____

Relationship to Pupil: _____

*Please note: THE AFFIDAVIT CONCERNING PUPIL RESIDENCE REQUIRES A NOTARIZED SIGNATURE. For your convenience a notary is available, free of charge, at the Stratton Town Office located at 9 West Jamaica Road, Stratton, Vermont. It is advisable to call 896-6184 to ensure the Notary is available.

STATE OF VERMONT
WINDHAM COUNTY, SS.

Subscribed and sworn to before me this _____ day of _____, 2_____.

PLACE SEAL BELOW

Notary Public Signature

Notary Public Printed Name

Commission Expires _____