

Marlboro Elementary School
Truancy Policy F25.1

Policy

CODE F25.1

It is the policy of the Marlboro School District to maintain a truancy prevention and response system that involves school personnel in collaboration with social service agencies, and/or the Windham County Family Court. In coordination with these partners, school administration support students under 16 years old, and their families to provide a quality education.

School administration will develop procedures to prevent and address truancy consistent with Leland and Gray Union Middle High School Policy(stated above) as approved by the State's Attorney, and 16 V.S.A. section 1121 and Act 44 and 16 V.S.A section 212 (a)(5).

Date Warned : 9-13-10

Date Adopted:11-08-10

Reviewed: 10-5-15

Legal

Reference(s): 16 V.S.A. §1121 §212(a)(5) and Act 44 (2010)

Administrative Procedures (for review by the board – not for adoption) F25R

Marlboro teachers and administrative staff follow attendance procedures and the behavior referral protocol.

At 10 unexcused absences in a quarter:

The teachers refer students considered truant (10 or more unexcused absences in a quarter) to the Principal, who takes the following steps:

1. Calls parents/guardians of the concern.
2. Mails a letter to the parents/guardians.
3. Distributes copies of the letter to the student's teachers.
4. Provides a copy for the student's discipline file.
5. Contacts the appointed Truant Officer and request that he/she visit the student and parents/guardians to encourage him/her to attend school.
6. Refers the student to the Educational Support Team (EST).
7. If the parents/guardians do not attend the EST meeting, the principal contacts the Department of Children and Families, Youth Services, and the State's Attorney for additional action.

At 15 unexcused absences in a quarter:

The Principal continues tracking the student's attendance. If the involvement of the EST does not result in the student attending school regularly, then the principal will:

1. Contact parents/guardians by phone and letter that further action is being taken.
2. Contact the Department of Children and Families and Youth Services for reporting, coordination, and assistance.
3. Request the Truant Officer continue to visit the student.
4. Contact the State's Attorney for additional action.

Description of Truancy in the 2010-11 Student Handbook

Truancy

16 V.S.A. § 1121- Policy F25

A student is considered truant when s/he exceeds 10 unexcused absences in a quarter and is under 16 years old. To provide a quality education, the Principal and Truant Officer coordinate services and reporting to support truant students and their families. This may include home visits and referrals to the social service agencies, and/or the Windham County Family Court.