

Marlboro School Board Meeting 07/09/13 APPROVED

Attending: Jen Carr, Will Brooke-deBock, Gussie Bartlett, Francie Marbury - Principal, Steven John - Superintendent, Julianne Mills - note taker

The meeting was called to order by Jen Carr at 7:05 pm..

Jen made a motion to accept minutes from June 6, 2013 as submitted. Gussie seconded.

No mail to open.

Jen began discussion of yearly audit required by law.

Action: Jen will draft audit letter for WCSU Retreat August 28, 2013 to collectively petition legislature to amend the law. Address to our own legislature - Dick Marek & Peter Galbraith.

Jen made a motion to contract professional auditing service from Mudgett, Jennett & Krogh-Wisner, P.C. not to exceed \$8,000.00 . Will seconded.

Francie presented Principal's Report. Addition to the report: Professional Learning : 5 MES Staff Members attended a conference focused on Social School climates.

Action: Special Board meetings need to be called when additional capital expenditures and staffing are being proposed.

Action: Need to verify date of adoption and possibly review. Mandatory: D11: Alcohol and Transportation adopted - D12: Prevention of Employee Harassment - D08: Alcohol and Work Place - D13: HIPPA

Action: Francie & Steve John will review 6 non-mandatory and bring to September Board meeting to review.

Will thanks Gail for the implementation of the credit card procedure.

Jen made a motion that the School Board approve a line of credit from Peoples United Bank in anticipation of taxes for up to \$200,000.00 FY14. Will seconded.

Action: Francie will check with Frank regarding recommendation for positive fund balance.

Action: Board will review Food Service Budget Quarterly

Board is grateful to Gail for the work done to complete the Marlboro School District Account Activity by fund 7/1/2012 - 6/30/2013.

Jen makes a motion for board to go into executive session at 8:45 to discuss student matter.

Executive session ended 8:55.

Board accepted Principals recommendation for student placement in Marlboro School.

Superintendent's Report: Verbally

WCSU Accounting Software conversion is transitioning

Kathy Velsor HR retired June 30, 2013

Fiscal Responsibility to stay within budget requires distribution of current workload

Put out to bid various Insurance policies: VSBIT (Vermont School Boards Insurance Trust) bid came in at approximately \$116,000.00

Feedback discussion regarding Leland & Gray round table event

Action: Send agenda input to Emily for WCSU Board Retreat

Will Meeting adjourned at 9:20. Gussie seconded.

Respectfully submitted, Julianne Mills

Our Guiding Principles:

Students will be at the center of our decision-making. We will keep to the agenda. The chair will estimate the amount of time necessary for each item and act as timekeeper during the meeting. Every voice is heard as discussion goes back and forth. Decisions will not be made hastily. We will ask ourselves, "What other information do we need in order to make a thoughtful decision?" Decisions/discussion will be recapped before moving on to a new item. Items requiring action will be identified and we will note who is responsible for each action item. Follow through will occur before the next meeting. We will use e-mail judiciously to communicate between meetings.

Implementation Guidelines:

Meetings will be held on the first Monday of each month with the fourth Monday kept in reserve, if an additional meeting is needed. The chair will send out the agenda the Thursday before the meeting. The meetings will start at 6 pm and go no later than 9 pm.

Pay Orders:	#25	6/14/13	\$69,690.28
	#26	6/28/13	\$45,520.02

Marlboro Realms of Learning
Communication
Problem Solving
Personal Development
Civic and Social Responsibility
Knowledge

Marlboro School Board
Principal's Report
July 9, 2013

Student Learning/Professional Learning

Thank you for attending portfolio presentations and graduation and, Jen, for presenting diplomas to our smallest 8th grade class in a long time - 3 students.

Nine Marlboro graduates also graduated from high school.

The final teacher work day was an excellent example of a high functioning Professional Learning Community. Using several different protocols, we developed a plan to answer the question, "How can we best meet the needs of 97 students?"

The result is a configuration that adds a class and can work into the future: K, 1-2, 3-4, 4-5, 5-6, 7-8. Please see the letter sent to parents for more information.

Policy or Regulation Implementation

None

Building and Grounds

Lots going on here as we are making changes in room assignments to accommodate the new classroom. The Library will move down to room 2 and Pam will teach 4/5 in room 5 (the old Library).

Summer maintenance/renovation projects include creating a new storage area for the kitchen, installing a door with a window between room 5 and Christine's office (old computer lab) replacing valves for the heating system, routine electrical work, and interior painting.

The application for the amended wastewater permit has finally been submitted. As a result of this we will be putting in a dishwasher and grease trap.

Finance/Accounting

Review

- FY13 year end summary
- Food Service summary
- Account activity
- Medicaid Reimbursement funds carryover

Enrollment/Staffing/Personnel

New hires include

Laura Ridgeway, nurse

Sue Aldrich, art

Jesse Wismann, custodian/maintenance (30 hrs/week year round)

Positions have been advertised and interviews are being scheduled for:

3 one-on-one Special Education paras (2 for kindergarten, 1 for Primary)

Spanish teacher .2

Librarian/technology integration specialist .8