

**Approved - Marlboro School Board Meeting Minutes**  
**Monday, May 11, 2015 @ 6pm**

**In attendance:** School Directors: Jen Carr (Chair), Douglas Korb (Vice Chair), Celena Romo (Clerk), Principal: Francie Marbury. Windham Central SU Chief Financial Officer: Victor (Bud) DeBonis, Members of the Community: Daniella Hall

Jen Carr called the meeting to order at 6:10PM

Daniella Hall was given the floor and thanked the board and administration for granting interviews and access to meetings. She will be finalizing her interviews and research and preparing her thesis on rural education this summer. She will visit MES in the fall to provide information to the Board and the community on her findings.

The board changed the order of the agenda to accommodate Bud Debonis's visit re: Capital Improvements and the upcoming WCSU meeting.

Celena made a motion to accept the Minutes from the 4/6/15 meeting. Jen seconded.

Celena made a motion to accept the Minutes from the 4/20/15 meeting. Jen seconded.

Jen began discussion regarding the upcoming WCSU meeting which will involve discussion (and possible vote) on the special education proposal (ADM) made by the Marlboro School Board in 2014. Discussion ensued and Jen agreed to take on a brief presentation for the WCSU if it is warranted at the upcoming WCSU meeting. Jen is going to email Steven John regarding the possibility for someone from Bennington to share a one-sheet on why Bennington chose to vote for it and what benefits they anticipate from sharing Special Education costs within the SU.

Discussion ensued re: capital improvement planning.

- A list of questions from the board (that were sent in advance of the meeting to Francie and Gail) were discussed and reviewed.
- Douglas will contact Meetinghouse Preschool Board to get a sense of housing/on-going status for the preschool and invite them to share any information or attend the next MES School Board meeting to discuss if there is any future need for MES to prepare for offering preschool with regard to building enhancements.
- Bud Debonis offered to provide the board and Francie with the cost of running the Junior High. He and Francie will also review potential Pre-k costs based on other schools in the SU.
- Francie will poll teachers on building needs related to programming.
- The board retreat topic will focus on capital improvements.

Bud Debonis exited the meeting

Celena debriefed the board on lunch program research. During a visit to the school, Jaca Hughes (Abbey Group employee), informed Jen and Celena that there are many opportunities the Abbey Group could provide that they school is currently not able to utilize (grants, funding, smoothie program, etc.). Francie suggested a follow-up meeting with Jaca regarding various details (food service times, student participation, etc.). Francie may visit the Jamaica school to see the program the Abbey Group runs there to better understand the program.

Jen debriefed the board on her visit to the Dover board meeting where Rebecca Holcombe (Secretary of Education) gave a presentation and took questions on H361 - the current legislation voted on by the Senate and House of Representatives.

Based on inquiring community members and recent legislative buzz, the school will ensure that immunization information is continually included in summer notes home, on the website, and other information packets.

Summer board meetings were set and updated. They will be warned accordingly:

- July 31 (Board Retreat)
- August 17 (August Board Meeting)
- September 14 (September Board Meeting)

The board will be reviewing and updating policies in September and plan to update/approve 3-4 policies per meeting until the approval/review of all policies is complete.

Francie asked the board to review and update the transportation and wellness policy in June.

Francie presented the Principal's report which included the need to update the motion around the tax anticipation note that was approved in the 4/6 meeting. The bank wishes it to be stated as follows:

The Marlboro School Board authorizes Gail Chaine, Administrative Assistant/Bookkeeper and Linda Peters, Treasurer to represent the School Board in securing these funds from Brattleboro Savings & Loan and to proceed with securing a Tax Anticipation Note in July 2015 for a line of credit up to \$600,000.

Daniella Hall exited the meeting and the board moved into executive session to discuss a personnel matter.

Francie advised the board of staffing update for fiscal year 2016.

Jen moved to adjourn at 10PM.

Respectfully Submitted,  
Douglas Korb

Pay Orders:

**#21 101,728.45**

**#22 160,246.82**

**#23 75,416.69**

Upcoming Meetings & Important Dates

- VSBA Board Training – Wednesday, May 20th, 12pm – 8pm @ Lake Morey Conference Center
- WCSU Full Board & Exec. Committee Annual Meeting – Wednesday, May 27th, 7pm @ LGUHS
- New York City Presentations, Parent Night – Thursday, May 21st, 6:30 pm @ MES
- Regular MES Board Meeting – Monday, June 1st, 6pm – 9pm
- *Spring Concert & Art Show* – Tuesday, June 2nd, 6:30 pm @ MES
- *8th Grade Portfolio Presentations* – June 8 - 11 (various times - see Principal's Report 5/11)
- *8th Grade Consortium* – June 11, 7PM in the Marlboro Town House
- *Graduation* – Monday, June 15, 7PM
- Last day of school – June 17th
- MES Board Meeting / Retreat – Thursday, July 31
- Regular MES Board Meeting – Monday, August 17, 6pm – 9pm (August date change due to travel)
- Regular MES Board Meeting – Monday, September 14 (Sept. date change due to Labor Day)

**Marlboro School Board**

**Monday, May 11, 2015**  
**Principal's Report**

**Student Learning/Professional Learning**

**Students**

- The last class (5th-6th) is completing the SBAC this week. Teachers have been making notes about their and the students' experience taking this assessment. These will be shared with the state assessment coordinator, Michael Hock.
- The 5th-6th grade trip to NYC, April 14-17, and the Junior High trip to Costa Rica were both very successful. The 5th-6th grade will be presenting their individual projects to parents on May 20 and 21 at 6:30pm. The Junior High will report to parents on their trip on May 21 at 7pm.
- Thanks to our former art teacher, Linda Whelihan, for bringing her friend William, the Maasai warrior, to present to classes on Maasai culture.

**Teachers**

- Ellen, Judy, Erica, and Erica will attend a workshop to learn how to administer and interpret the results of the PNOA (Primary Number and Operations Assessment) on May 22.

**Policy or Regulation Implementation**

- Transportation Policy (F9) - Andrea and I are working on revisions to this policy which I will bring to the May meeting. Not ready.
- Develop schedule for reviewing/revising policies

**Building and Grounds**

Gathering estimates for possible summer work including

- Roof repair - 2012 Vermont Roofing said roof should be replaced. Ask for current assessment by Brattleboro Roofing and Sheet Metal to make sure it's ok for another year (or two)
- Repair & replace electrical wiring and pump failure alarm in pumping chamber for septic system - done
- Outback door frame & doors replaced

These projects have not been included in the FY2016 budget and would be funded through the Capital Improvement Fund (\$83,267)

**Finance/Accounting**

Approval in advance for FY2016 Tax Anticipation Note to carry us through until property taxes are paid in November. Loan documents will be ready for signing at June Board meeting.

Wording to be used in minutes:

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credit up to \$600,000.

**Enrollment/Staffing**

**Student enrollment** as of 4/6/15 78

Anticipated enrollment for 2015-2016 74

We are receiving inquiries and visits from families who may enroll their children for next year.

**Staffing**

- proposal to shift .1FTE from Junior High to Library/Tech for savings of \$1174

**Informational items:**

**8th grade portfolio presentations** will be June 8-12.

Monday, June 8

3pm

4pm

5pm Douglas

Tuesday, June 9

7:45am Douglas

10:15am

3pm

4pm

Wednesday, June 10

10am

3pm

4pm

Thursday, June 11

7:45am Douglas

3pm

**Thursday, June 11, 7pm Consortium**

**Monday, June 15, 7pm Graduation**

*Marlboro Realms of Learning  
Communication  
Problem Solving  
Personal Development  
Civic and Social Responsibility  
Knowledge*