

**Final - Marlboro School Board Meeting Agenda  
Tuesday, February 3rd, 2015 @ 6pm**

Attending: Jen Carr– Chair, Wayne Kermenski– Clerk, Will Brooke deBock– Vice Chair, Francie Marbury – Principal, Member of the community - Douglas Korb

Meeting called to order by Jen at 6:18 pm.

Will made a motion to accept the minutes from 1-19-14 with appropriate changes. Jen seconds the motion. Motion passed.

Procedure to choose a new board member.

Wayne will be resigning from the school board in the coming months. The procedure to elect a new school board member when the deadline for voting during Town Meeting has passed is the school board can select a school board member for a one-year term. The school board discussed potential candidates. A candidate will need to be appointed within 30 days from the resignation. The board agreed to publicize the position in the Marlboro Mixer, Front Porch and Friday Notes.

Salary Schedule

The salary scale schedule was finalized and will be included into the benefits and procedures manual.

Principal's report – See attachment below.

Review of energy report – Please visit the MES website for a full copy of the report  
Reviewed was the following sections:

**Electrical** - re-design the lighting system (including occupancy sensor for gym) p4, 17

**HVAC** p8-15

- replace the boiler p4, 11
- evaluate and possibly replace other Boiler Room contents - pumps, water tanks, circulators, hot water heater p10-11

**Building Envelope** p4, 22

- evaluate with thermal scan
- replace windows and some doors p4, 23
- improve wall and roof insulation p4, 23

The board recommends contacting Stevens and Associates, in order to devise a plan for the energy needs of the building.

Jen made a motion to move into executive session to discuss a personnel contract issue and the superintendent evaluation at 8:30. Will second.

Moved out of executive session at 9:25.

Adjournment at 9:30

Respectfully Submitted,  
Wayne Kermenski

Pay Orders:

#16    2/7/14            \$147,978.71

#17	2/21/14	\$81,622.75
#18	3/7/14	\$57,878.29
#19	3/21/14	\$110,167.92
#20	4/4/14	\$63,160.72
#21	4/18/14	\$139,200.06
#22	5/2/14	\$157,069.88
#23	5/16/14	\$70,364.92
#24	5/30/14	\$53,824.45
#25	6/13/14	\$74,605.26
#26	6/27/14	\$139,087.72
#1	7/11/14	\$12,660.73
#2	7/25/14	\$56,625.35
#3	8/8/14	\$18,276.26
#4	8/22/14	\$24,002.88
#5	9/5/14	\$42,458.26
#6	9/19/14	\$175,058.54
#7	10/3/14	\$56,123.70
#8	10/17/14	\$87,789.41
#9	10/31/14	\$95,827.52
#10	11/14/14	\$727,487.21
#11	11/25/14	\$290,022.31
#12	12/12/14	\$52,022.67
#13	12/23/14	\$72,144.39
#14	1/9/15	\$53,852.08
#15		
#16	2/6/15	\$69,847.11

*Upcoming Meetings & Important Dates*

- Pre-Town Meeting – Tuesday, February 24th, 7pm, Marlboro Town Office (is date final?)
- WCSU Full Board & Exec. Committee Meeting, Super. Eval. – Wednesday, February 25, 7pm @ LGUHS
- Marlboro School Board Regular Meeting – Monday, March 2nd, 6pm – 9pm
- Marlboro Town Meeting, School District Meeting – Tuesday, March 3rd @ 9:10am
- WCSU Full Board Reorganization Meeting & Agency Fund Vote – Wednesday, March 25th, 7pm @ LGUHS  
(We need to reorganize before this meeting – meet right before WCSU meeting?)

**Our Guiding Principles:** Students will be at the center of our decision-making. We will keep to the agenda. The chair will estimate the amount of time necessary for each item and act as timekeeper during the meeting. Every voice is heard as discussion goes back and forth. Decisions will not be made hastily. We will ask ourselves, “What other information do we need in order to make a thoughtful decision?” Decisions/discussion will be recapped before moving on to a new item. Items requiring action will be identified and we will note who is responsible for each action item. Follow through will occur before the next meeting. We will use email judiciously to communicate between meetings.

**Implementation Guidelines:** Meetings will be held on the first Monday of each month with the fourth Monday kept in reserve, if an additional meeting is needed. The chair will send out the agenda the Thursday before the meeting. The meetings will start at 6pm and go no later than 9pm.

**Marlboro School Board  
Wednesday, January 7, 2014  
Principal’s Report**

**Student Learning/Professional Learning  
Students**

Pam’s class goes to the Billings Farm to experience “A Day in 1890”

Erica's class is conducting a survey of the waste stream at Marlboro School and will develop recommendations as to how we can better reuse and recycle.

In addition from my note last Friday:

On Monday, during Marlboro Machine Magic, all the classes investigated pulleys. There's some fascinating physics there! I'm not sure I understand why, but it's definitely true that 2 pulleys can lift a load more easily than one.

Ellen's class is practicing "yes" and "no" questions. Today they each came up with a question, such as Connor's "Do you like Mr. Bear?" and then surveyed students in Pam and David's classes.

Judy's class is studying the Inuit people who live in the Arctic. This week Leo explained to the class what causes the Northern Lights.

Erica's class is beginning to practice keyboarding. This is a skill they will use all their lives - and it will come in handy when they take the SBAC, the new online assessment that will be given this spring.

Pam's class presented fascinating facts about parsnips at All School Sing and today they're preparing parsnips for our Harvest of the Month taste test.

David's class had Open Mike at All School Sing and entertained us with a beautifully choreographed song and dance. Sloane captivated us with her lip syncing!

Rachel and Tim's students are deep into their independent projects. Topics range from Makayla's project on Fairy Tales to Liam's on developing nations, India, Malawi, and Nicaragua.

### **Teachers**

Several teachers have been out for surgery/injuries. We are lucky to have some excellent substitute teachers to fill in as needed.

Plans are moving ahead for the teachers of the two older classes and support teachers to work collaboratively for 5 days this summer with a focus on tech integration.

Teachers will be learning the ins and outs of administering the SBAC. Rochelle is our building level test coordinator.

### **Policy or Regulation Implementation**

Nothing to report

### **Building and Grounds**

Overview of Energy Assessment Report and Implications for Planning Future Work on the Building

Based on the Executive Summary on p4 it appears that we are doing a good job in terms of managing the building and keeping energy use lower than the average for a school of similar size. We can improve on energy savings based on recommendations in the report and will do so when appropriate.

Several major projects are recommended:

**Electrical** - re-design the lighting system (including occupancy sensor for gym) p4, 17

**HVAC** p8-15

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The report includes information on various rebate and grant funding possibilities

These needs should be considered along with those presented in document from 10/27/14 Marlboro School Preliminary Building Project Outline.

### **Finance/Accounting**

Tyler Kimberley of Mudgett, Jennett, and Krogh-Wisner are conducting the annual audit of our books, Feb 3-4.

## Enrollment/Staffing

Student enrollment as of 2/3/15 78

### Staffing

- Gail MacArthur and I are meeting on Friday to discuss bus drivers for next year. There are two interested Marlboro residents with CDL's and one teacher who will be getting a CDL before the end of the year. There are currently three teachers with CDL's.
- Finalization of retirement agreement for FY16.

### Item for discussion

Team sports at Marlboro

Background Information: MES participates in Deerfield Valley Sports for soccer and basketball. Coaches are volunteers and there is no funding in the school budget. Parents pay a registration fee directly to DVS.

The Junior High has one or two basketball teams depending on the size of the class. The coach is a paid volunteer. The budget includes \$200 as a stipend. Their games are scheduled by the PE teacher. The principal schedules referees and does daily oversight of the schedule - cancellations, date changes. Parents pay a registration fee to the school to cover the cost of referees. Usually each team has a parent who serves as a team manager and interfaces with the school, the coach, and the parents.

Issues: finding coaches, scheduling practices and games, daily coordination

### Informational items:

Schedule of Junior High independent study projects

Fri. 2/6	8:45	Alice on SlutWalks
	9:15	Aidan S-D on quadcopters
Tue. 2/10	8:45	Frida on mental illness
	9:15	Liam on India, Nicaragua & Malawi
	12:30	Shadda on teen pregnancy
	1:00	Leisly on hypnosis
	1:30	Aleah on history of hairstyles (& sketching)
Wed. 2/11	2:00	Maya on photography
	8:45	Eliza on ghost towns
	9:15	Aiden B. on 4-stroke engines
	1:30	Leander on blacksmithing
Thur. 2/12	2:00	Soren on design the of Los Angeles
	8:45	Makayla on Grimm's fairy tales
	9:15	Olivia on <i>Alice in Wonderland</i>
	10:00	Adaylia on optical illusions
Fri. 2/13	10:30	Mercer on the Bermuda Triangle
	11:00	Alex on Harlem Renaissance music
	8:45	Linaea on tarot cards and ouija boards
	9:15	Caylah on DC universe, Gotham City
	10:00	Walker on the history of rifles
	10:30	Logan on how to use Unity program
11:00	Mason on "Why are we so fat?"	

*Marlboro Realms of Learning*  
*Communication*  
*Problem Solving*  
*Personal Development*  
*Civic and Social Responsibility*  
*Knowledge*