

## **Marlboro School Board Meeting 01/7/13 APPROVED**

Attending: Jen Carr, Gussie Bartlett, Will Brooke-deBock, Andy Reichsman, Francie Marbury - Principal, Julianne Mills - note taker.

The meeting was called to order by Jen Carr at 6:21 pm. Will seconded.

Jen made a motion to approve 12.6.12 minutes with typographical error. Gussie seconded. Unanimously approved.

No mail to open.

Francie presented Principal Report

Actions: Francie will look into budget expenses for the following line items: Special Education Programs, High School Programs , Plant, Operation & Maintenance & Transportation.

Francie encourages board representation at the Jr. High I-Projects.

Board begins Budget Planning discussion.

Steven John, Superintendent joined meeting at 6:48pm

Transitioned from budget discussion to Superintendent report.

Steven John presented Superintendents report.

Andy Reichsman joined meeting at 7:01pm

Budget discussion resumed.

Board will take up lunch program discussion at next meeting.

Action: Francie will pull together projected numbers for equalized students incoming, outgoing & high school students.

Action: Will and Francie will meet with Frank to review budget.

Action: Jen needs to draft narrative report for town meeting. Auditors requested reports by Wednesday January 9, 2013.

Board Meeting next Thursday 17, 2013 at 6pm. Budget approval.

Andy Reichsman, Steven John & Francie Marbury exits meeting 8:46pm

Julianne Mills exits meeting at 8:50

Jen made motion to go into executive session 8:50pm to perform evaluation of superintendent. Will seconded.

Executive session ended 9:10pm

Meeting adjourned 9:15pm

Respectfully submitted,

Julianne Mills

***Our Guiding Principles:***

Students will be at the center of our decision-making. We will keep to the agenda. The chair will estimate the amount of time necessary for each item and act as timekeeper during the meeting. Every voice is heard as discussion goes back and forth. Decisions will not be made hastily. We will ask ourselves, "What other information do we need in order to make a thoughtful decision?" Decisions/discussion will be recapped before moving on to a new item. Items requiring action will be identified and we will note who is responsible for each action item. Follow through will occur before the next meeting. We will use e-mail judiciously to communicate between meetings.

***Implementation Guidelines:***

Meetings will be held on the first Monday of each month with the fourth Monday kept in reserve, if an additional meeting is needed. The chair will send out the agenda the Thursday before the meeting. The meetings will start at 6 pm and go no later than 9 pm.

Pay Orders:	#12	12/14/12	\$132,702.48
	#13	12/28/12	\$59,705.57

**Marlboro School Board  
Monday, January 7, 2013  
Principal's Report**

**Student Learning**

The pilot lunch program is off to a good start. Many thanks to Kathy Pell.

Winter Sports starts today.

Junior High I projects are starting. Students are in the process of developing topics.

David's class is launching into preparation for the NYC trip by learning about immigration and how it has shaped who we are as a country.

Erica's class is beginning animal research and report writing. They are focusing on the importance of organization in non-fiction writing.

Judy's Primary class is finishing up books they've researched and written about bats.

Ellen's Kindergarten is beginning their study of the human body.

The Kindergarten – 4<sup>th</sup> grade are doing mid-year assessments in reading and math in preparation for report cards going out at the end of January.

**Professional Learning**

Judy attended the second part of Literacy coach training.

All math teachers will participate in professional development with Mahesha Sharma next Monday or Tuesday.

On the Monday Winter Sports afternoons in January and February, teachers will be participating in our own professional learning. Each teacher will also use this time to visit another school.

### **Policy or Regulation Implementation**

G11: Acceptable Use Policy, 12/7/04 Mandatory

I will bring this to the meeting but understand that we may not have time to review.

These also need attention and I recommend we postpone them until after budget season.

F20: Harassment (student), 12/2007 Mandatory

F13: Residency (student) for school tuition, 6/16/86

Bullying

### **Building and Grounds**

Our Asbestos Management Plan was reviewed (at length!) by the state. We are awaiting his final report. Many of his concerns had to do with the designation of an offsite person as the person who oversees the plans implementation and monitoring.

### **Finance/Accounting**

I will bring a 2<sup>nd</sup> quarter report.

### **Enrollment/Staffing**

Student enrollment as of 1/7/13 86

Ellen 10, plus 1 EEE preK student

Judy 1<sup>st</sup>- 10, 2<sup>nd</sup>- 5

Erica 3<sup>rd</sup> - 14, 4<sup>th</sup>- 10

David 5<sup>th</sup>-8, 6<sup>th</sup>-13

Tim/Rachel 7<sup>th</sup>- 12, 8<sup>th</sup>- 3

### **Staffing**

The process is underway to hire the long term substitute the 3<sup>rd</sup>-4<sup>th</sup> grade and will be completed by early next week.

### **Informational items**

Instrumental Concert, Wednesday, February 13

Marlboro Realms of Learning  
Communication  
Problem Solving  
Personal Development  
Civic and Social Responsibility  
Knowledge

## Superintendent's Report for January 2013

Happy New Year!

### Student/Staff Learning

1. As first reported last month, our professional learning continues for mathematics and language arts K-12: specifically, Fountas and Pinnell training for literacy coaches for two days last week, and mathematics for K-2 and 3-8 later this month.
2. Next week I will send letters of appointment to teachers serving on the WCSU-wide Mathematics Committee. The purpose of this committee is to provide support, advice, and insights to improve math instruction next year as we transition to the Common Core Standards (2015). Representatives from every school who serve on the Mathematics Committee will be consulting with Dr. Sharma. The committee's work begins in February.
3. Good nutrition correlates positively with student learning in schools worldwide. I am pleased to report that 44 out of 60 Wardsboro's students took advantage of the first federal hot lunch served January 2, 2013. These meals are prepared at L&G's kitchen by The Abbey Group Food Service and served hot. With Marlboro implementing a pilot lunch program, all WCSU schools now provide a federally subsidized hot lunch for their students (Windham excepted). Not too long ago only Dover and L&G provided this nutritional support program.
4. Another essential support for student learning in our schools involves personal safety and emotional security. Our principals have reviewed their school's crisis and drill plans. Led by WCSU School Psychologist Tom Daughton, the WCSU Crisis Team was called to action or consulted re: three student incidents last year. This team collaborates to provide the immediate and continuing counseling support such incidents warrant. Our schools' behavior and education support teams are having a positive effect on the lives of our children every day.
5. I urge you to take up the Superintendent's (my) evaluation at your next board meeting. I understand Emily Long has emailed the evaluation form to all members of the boards. Please direct any questions regarding this process to Emily.

### Policy/Regulation

1. As you may have been reminded by a recent report in the Reformer, the state's new bullying policy is in effect starting January 1, 2013. My administrative team will follow the legally required procedures in this policy pending your board's vote to adopt the model F24.1 Bullying Policy. A number of boards have discussed, warned and/or adopted this new policy that defines bullying as *"repeated over time, directed at a particular student, **and** intended to ridicule, humiliate or intimidate"*.
2. The boards have made terrific progress in reviewing and updating their policies in 2012. Apart from this new bullying policy, the WCSU, Brookline-Newfane, Dover, L&G, Stratton, Wardsboro, Windham, and Winhall are all up to date. Jamaica, Marlboro, and Townshend are continuing to review, revise and rescind some older policies, but have mandated policies in effect.
3. When the WCSU Board met last December 5, they appointed an ad hoc committee to review the WCSU By-Laws and explore ways to make our notable number of board meetings at the SU and SD levels more efficient and effective. The committee will meet on February 7 @ 6 P.M. at my WCSU Office and intends to bring recommendations to the WCSU Organizational Board Meeting on March 27<sup>th</sup>.
4. The four school boards continuing with the RED study considered the draft Articles of

Agreement at their December meetings. The Townshend Board voted to support these Articles for the RED Committee's Meeting on Wed., January 16, 7 P.M. at L&G. The Jamaica Board invited the public to a special meeting, Tues., Jan. 8 to field questions and suggestions re: these proposed Articles. The Brookline-Newfane Board plans to share copies of the Articles with citizens attending their next two meetings on Jan. 31 and their Annual Meeting on Sat., Feb. 9, 10 A.M. at the NewBrook Firehouse. Pending approval of this draft of the Articles or recommended revisions by the boards, the RED Study Committee will submit the Articles to the State Board of Education. State Board approval is required before each town can proceed to vote on forming a K-12 RED by Australian ballot.

5. Emily Long, Laura Sibilia (for Rich Werner), and Ken McFadden represented the WCSU Board at their first Joint SU Study Committee meeting with three Windham Southwest representatives on December 13 at Dover Elementary School. Steven Dale and John Everitt from the VSBA facilitated the discussion and advised the committee. The Committee has obtained the consulting services of Ray Proulx who will report on possible areas of cooperation after conducting interviews and further research.

### **Finance/Accounting/Operations**

1. The budget approval and school district warning season continues with the pressure of publishing deadlines unabated. The scramble in the WCSU Office to meet these multiple deadlines and legal obligations is always exciting and full of surprises. Later this month Frank and I intend to share a summary of all twelve proposed school district budgets. Notably, NewBrook's combined school budget is level funded at 0% increase over this year. This is primarily due to a number of students with IEPs transferring out of district or graduating to L&G. NewBrook is also noteworthy for the lowest equalized per pupil spending in the WCSU: \$11,701 for Brookline SD and \$11,696 for Newfane SD.
2. Concluding two years of negotiations, the WCEA/WCSU, Brookline, Newfane, Jamaica, L&G, Townshend and Wardsboro Master Agreement has been ratified and signed. I want to publicly thank the members of the WCSU and WCEA Bargaining Teams for their professional advocacy and wisdom to resolve their differences in good faith. This three-year Agreement in effect from July 1, 2012 through June 30, 2015 calls for annual total increases in "new money" for teacher compensation of 2.0%, 2.8%, and 3.0% respectively. We anticipate that teachers covered by this Agreement will see their paychecks reflect these changes late this month. Keep in mind that all employees will experience an increase in FICA deductions of 2% as the "tax holiday" to stimulate the economy expired on Jan. 1.

### **Enrollment/Staffing**

1. Projected enrollment numbers are included in your proposed FY14 Budget details prepared by Frank. We will include these in a summary of budgets across the WCSU later this month.
2. Staffing at the head of Vermont's Agency of Education remains unchanged by the Governor for this year. Congratulations to Armando Vilaseca. As Secretary of Education he will serve for one year and lead a nationwide search to find his replacement. The good news for Winhall is that Dan French is likely to continue as Superintendent of Bennington-Rutland South for FY14 when they will join that SU.

**Calendar Dates**

1. The Voluntary RED Study Committee will meet Wed., January 16, at 7:00 P.M. in the L&G Library. The Committee welcomes your questions, comments and suggestions regarding their work.
2. WCSU Board Organizational Meeting will be Wed., March 27 at 7:00 P.M. Location TBA.

1/6/13 - sbj