

**Jamaica School Board
Jamaica Village School
Tuesday, June 16th, 2015 at 6:30p.m.
Draft Minutes**

Present: Stephanie Amyot, Tom Tolbert, Heather Hallenbeck, Anne Reynolds (arrived at 6:36p.m.)
Administrators: Laura Hazard, Victor DeBonis
Members of the Public: Janet Hamilton

Call to Order: Stephanie Amyot called the meeting to order at 6:32p.m.

Changes/Revisions of the Agenda:

Victor DeBonis, Chief Financial Officer, requested the board add the following agenda items to tonight's meeting: 1.) Approval of Tax Anticipation Note of \$325,000.00 at 1.28% Interest. 2.) Brief Financial Report

Approval of Minutes/Pay Orders:

Tom Tolbert made the motion to approve the draft minutes from May 19th, 2015. Stephanie seconded. All in favor. No opposed. No abstentions. Motion passed unanimously.

Tom Tolbert made the motion to approve the below pay orders. Heather Hallenbeck seconded. All in favor. No opposed. No Abstentions. Motion passed unanimously.

<u>Pay Order #:</u>	<u>Amount:</u>	<u>Fiscal Year:</u>
# 69	\$14,392.58	FY15
# 70	\$8,646.62	FY15
# 71	\$13,771.95	FY15
# 72	\$4,997.47	FY15
# 73	\$28,037.82	FY15
# 74	\$17,441.20	FY15

Public /Staff Comment: No public comments were made.

Principal's Report: Mrs. Hazard's report can be found online at:
<http://www.windhamcentralboard.org/school-boards/jamaica/reports>

Letter of Resignation:

Laura presented the Jamaica Board with a letter of resignation from Mr. Gragen (5/6th Grade Teacher). The Board Chair read Mr. Gragen's letter aloud. The school board regrettfully accepted Mr. Gragen's letter.

Mrs. Hazard publically thanked Mr. Gragen for his 16 years of service to the Jamaica Village School community. He will be missed.

Mrs. Hazard informed the school board that the 5/6th Grade Teacher position has been posted on School Spring and several applications were received. She recommended that the board members be included on the interview committee. Anne Reynolds agreed to take part in the interview process.

Discussion ensued pertaining to estimates Mrs. Hazard received to repair a wall at JVS. The Jamaica School Board recommended DP Vinyl, of Newfane based on the estimates Mrs. Hazard received for replacing the wall on the north end of the JVS building.

The Board's Questions/ Comments on the JVS Revised Action Plan:

- 1.) The Dibble's Assessment has been utilized ever since Laura was hired as Principal. This year she will also report out fall-spring 2014-2015 to be included in Laura's slideshow.
- 2.) Differentiated Instruction - What work has already been done? What needs to be done? Creating records of interventions in order to look at data. Laura would like to have hard data to review.
- 3.) I-Excel weekly - Some teachers utilize 10 marks. One program is the math challenge.
- 4.) It's nice to see behavior referrals dropping.

The Board thanked Mrs. Hazard for preparing the Action Plan. A few new Action Steps were added as amendments to the Action Plan.

Tom Tolbert made a motion to approve the three new action steps on the Action Plan. Stephanie seconded. All in favor. No opposed. No abstentions. Motion passed unanimously.

Superintendent's Report:

1.) Solar Bids from Dover/NewBrook:

In Dr. John's absence, Victor DeBonis reported that off-takers are necessary for the NewBrook solar project. The proposal to NewBrook is a 20% reduction in electricity for NewBrook. Sun-Edison will be in contact with Victor DeBonis to confirm an agreement and Victor will inquire as to whether or not the other schools in our district can also benefit from a 20% reduction.

At the VSA/VSBA - Financial Control Survey to be delivered to board members by September 31st.

Townshend Collaboration Update: Oliver and Emily will be at the 7/21/15 Joint Collaboration Meeting with Townshend. Jamaica at 6:30, 7 public joint meeting. Townshend at 6:30pm. *Alison will be away on vacation and will ask Judy Hawkins to take minutes.

WCSU Board Update:

Stephanie reported on the May 27th, 2015 WCSU Board Meeting. Stephanie Amyot volunteered to attend the WCSU Executive Committee meeting tomorrow evening. Three Jamaica Board members will represent the board at Jamaica Village School's Graduation tomorrow evening at 6:30p.m.

The WCSU Executive Committee will hold a meeting regarding Act 46 tomorrow evening, Wednesday, June 17th, 2015 @ 7:00p.m. in the Townshend Elementary School's Art Room.

Policies:

Tom Tolbert made a motion to approve policy H-03 as amended on 5-19-15. Stephanie Amyot seconded. All in favor. No opposed. No abstentions. Motion passed unanimously.

F.25.1 - Alison will e-mail to the board.

G-11 - Alison will e-mail VSBA Version & Current version (7-15-14) to the board.

G-12 - Alison will inquire with Dr. John as to whether or not the board needs to review this policy which was previously adopted by the board on 7-15-14 and by the VSBA in 2013.

Tom Tolbert made a motion to approve a revenue Tax Anticipation Note in the amount of \$325,000.00 at a 1.28% Interest Rate with People's United Bank. Stephanie Amyot seconded the motion. All in favor. No opposed. No abstentions. Motion passed unanimously.

Victor DeBonis provided the school board with a financial summary report. Mr. DeBonis anticipates a fund balance for the end of FY15 in the amount of \$122,000.00. **Please note:** This figure is subject to be audited.

The Next Meeting Date:

Jamaica School Board will meet at 6:30p.m. in the Jamaica Village School on Tuesday, July 21st, 2015.

Future Agenda Items:

- * Food Service Contract & Budget Item - Administration
- * Hiring 6th Grade Teacher - Update

Adjournment:

Tom Tolbert made the motion to adjourn the meeting at 7:51 p.m. Motion seconded. Meeting adjourned 7:52p.m.

Respectively Submitted,
Alison Hescok