

**NewBrook Elementary School
Truancy Policy F25**

Policy

CODE F25

It is the policy of the Brookline-Newfane Joint Contract School Board to maintain a truancy prevention and response system that involves school personnel in collaboration with social service agencies, and/or the Windham County Family Court. In coordination with these partners, school administration support students under 16 years old and their families to provide a quality education.

School administration will develop procedures to prevent and address truancy consistent with Leland and Gray Union Middle High School Policy as approved by the State's Attorney, and 16 V.S.A. section 1121 and Act 44 and 16 V.S.A section 212 (a)(5).

Date Warned: 9/16/10

Date Adopted: 10/21/10

Legal Reference(s): 16 V.S.A. §1121 §212(a)(5) and Act 44 (2010)

NewBrook teachers and administrative staff follow attendance procedures and the behavior referral protocol.

At 13 unexcused absences in a trimester:

The Principal will take the following steps:

1. Call parents/guardians about the concern.
2. Mail a letter to the parents/guardians documenting concerns.
3. Distributes copies of the letter to the student's teacher.
4. Provides a copy for the student's file.
5. Contact the appointed Truancy Officer

At 20 unexcused absences in trimester

The principal will:

1. Contact parents/guardians by phone and letter that further action is being taken.
2. Contacts the appointed Truancy Officer.
3. Contact the Department of Children and Families and Youth Services for reporting, coordination, and assistance.

Description of Truancy in the 2010-11 Student Handbook

Truancy

16 V.S.A. § 1121- Policy F25

A student is considered truant when s/he exceeds 13 unexcused absences in a trimester and is under 16 years old. The NewBrook Principal and Truant Officer coordinate services and reporting to support truant students and their families, and to provide a quality education. This may include home visits and referrals to the police, social service agencies, and/or the Windham County Family Court.