

**CODE D6-P
(formerly G14-P)**

Leland and Gray Union Middle and High School
January 31, 2012

Class Size Procedure and Guidelines

1. Class enrollment is determined annually as part of the scheduling process for the following school year. The scheduling committee reports this information to the principal by March 1st.
2. The principal reports on class size projections to the Leland and Gray School Board annually in July for the following school year. This includes the average, minimum, and maximum class size in each subject area.
3. The minimum class size is eight (8) students. Exceptions to this minimum include services for students with learning plans, courses targeted for growth, and courses necessary for sequential learning, such as a math or foreign language course.
4. The optimal class size varies in accordance with the specifications of the particular subject and course, based on best practices and school facilities.
5. In accordance with Vermont State Board of Education Rule *2120.8.2 Staff*, Leland and Gray will adhere to the following:
 - (b) ... In grades 4-8, when taken together, classes shall average fewer than 25 students per teacher.
 - (c) At the secondary level, the total class rolls of an English language arts teacher shall not exceed 100 students. In other disciplines, class rolls shall not average more than 150 students per teacher, except where the specific nature of the teacher's assignment, such as in certain art, music, or physical education programs, is plainly adaptable to the teaching of greater numbers of students while meeting the educational goals of the program. [At Leland and Gray, this is number of students at a time per semester.]
 - (e) Each school shall employ sufficient and qualified special education staff as are needed to identify students eligible for special education services and to implement each eligible student's Individual Education Plan and Section 504 plan.